



Food and Agriculture Organization of the United Nations

Vacancy Announcement No. IRC2611 Deadline for Applications: 17 September 2014

Title	FAO Representative to the African Union (AU) and the United Nations Economic Commission for Africa (UN-ECA), Subregional Coordinator for Eastern Africa and FAO Representative in Ethiopia
Grade	D-2
Number	1077112
Duty Station Location	Addis Ababa, Ethiopia

Summary of Duties and Functions

Under the policy guidance of the Deputy Director-General (Operations), and under the overall guidance of the Assistant Director-General/Regional Representative for Africa (ADG-RR/RAF, Accra), the incumbent has overall responsibility for the functioning of the Subregional Office in Addis Ababa.

FAO Representative to the AU and the UN-ECA

Under the supervision of the ADG-RR/RAF, Accra, he/she reports to the ADG-RR/RAF on relevant issues relating to these organizations, and provides the necessary briefing and advice to the ADG-RR/RAF. As a number of African Union countries and UN-ECA countries are covered by the Regional Office for the Near East and North Africa in Cairo, he/she also consults the Assistant Director-General/Regional Representative for the Near East and North Africa (ADG-RR/RNE), as applicable, and reports to the ADG-RR/RNE on relevant issues.

In particular, the incumbent will:

- attend, monitor, analyse and report to ADG-RR/RAF (and ADG-RR/RNE, as necessary), on the policy implications of the outcomes of relevant meetings, and other developments at inter-governmental, inter-agency and Secretariat levels of direct and/or indirect interest to the Organization;
- ensure that the Organization's work, policies and decisions are taken into account in relevant discussions and decisions of intergovernmental bodies in Addis Ababa;
- maintain close contacts with AU and UN-ECA, and ensure that they are informed of FAO's work, positions and policies, as well as the relevant decisions of its governing bodies;
- maintain close contacts and working relations with the various regional and subregional technical organizations and institutions based in Addis Ababa and in the Eastern Africa subregion, with a view to gathering information and facilitating cooperation;
- represent FAO at relevant technical meetings of the AU and the UN-ECA in consultation with and guidance from ADG-RR/RAF (and ADG-RR/RNE, as necessary), and with participation and support from the concerned FAO units as necessary;
- assist, as required, in the preparation of policy papers and documents relating to AU and UN-ECA developments which are of interest to the Organization;
- provide appropriate leadership, managerial support and guidance to the staff of the Office in carrying out the functions of the office;
- ensure that information on food, agriculture and rural development issues is provided to the public, NGOs and academic institutions based in Addis Ababa;
- perform other related duties as required.

Subregional Coordinator for Eastern Africa (SRC)

Under the supervision of the ADG-RR/RAF and the functional guidance of Departments and Independent Offices at headquarters, the incumbent carries the function of Subregional Coordinator (SRC) and also

serves as the FAO Representative (FAOR) to the host country.

The SRC is FAO's focal point for addressing subregional food security, agriculture and rural development issues. He/she leads a Subregional Multidisciplinary Team (MDT). He/she contributes to the preparation of the Country Programming Frameworks (CPFs) for the member countries of the subregion, and ensures effective collaboration with subregional economic integration organizations, UN-system entities at the subregional and national levels, and other subregional institutions and media. He/she provides functional guidance to FAORs in the subregion, also in their capacity as MDT members.

In particular, he/she will:

- Lead the MDT in the Subregional Office (SRO) in serving as the first port of call for the FAO Country Offices in providing technical support, relevant policy advice and necessary guidance;
- Develop and maintains regular contacts and partnership with subregional organizations, stakeholders, civil society and private sector representatives;
- Monitor and report on implementation of FAO's subregional programmes and projects;
- Manage and administer the Organization's resources and staff allocated to the SRO

FAO Representative in Ethiopia (FAOR/Ethiopia)

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner.

The FAOR/Ethiopia manages the FAO Country Office and represents FAO in the country, maintaining relations with the host Government and other development partners. The FAOR/Ethiopia leads FAO's response to national priorities as established in the Country Programming Framework (CPF) in line with FAO's Strategic Framework, and is accountable for the effective delivery of FAO's Country Programme. He/she is an accountable member of the local UN Country Team as defined in the "Management and Accountability System of the UN Development and the Resident Coordinator System".

The FAOR/Ethiopia reports to the ADG-RR/RAF, Accra.

Functions and Key Results Expected

- FAO country-level strategy, planning and programme development:
 - leads the analysis of the country situation, providing, when necessary, updates and alerts on key events and trends;
 - advises and collaborates with internal partners to raise awareness of country priorities and needs, and supports their inclusion in corporate and regional policies;
 - leads, in line with national priorities and in consultation with national stakeholders and partners, the timely development of the Country Programming Framework (CPF), the Country Work Plan (CWP) and related FAO programmes, projects and/or other activities (such as normative functions);
 - leads country-level mobilization of extra-budgetary resources, making maximum use of the expertise available in the decentralized offices;
 - leads, in line with the Country Programming Framework process, FAO's contribution to UN common planning and programming frameworks (i.e. UNDAF, CAP, Flash Appeals, etc.);
 - supports the Resident/Humanitarian Coordinator in strategically positioning the UN in the country and in joint UN resource mobilization efforts.
- Programme implementation and monitoring:
 - operates as budget holder for national projects entrusted to him/her;
 - oversees the effective implementation of FAO programmes and projects, leads periodic reviews and monitoring of the CPF and FAO components in UN Common Frameworks, and ensures timely reporting, including to the Resident/Humanitarian Coordinator and UN Country Team on jointly agreed results;
 - mobilizes technical backstopping to FAO projects in line with corporate norms, standards and procedures.

- Knowledge management:
 - facilitates timely access by national stakeholders to FAO's knowledge resources and global public goods;
 - provides leadership on food security and agriculture policy and operational matters within the Resident and Humanitarian Coordinator System;
- Management of human and financial resources:
 - leads and manages the Country Office and ensures effective and efficient use of human and financial resources in line with corporate policies and administrative procedures;
 - manages all matters related to the security and safety of FAO personnel and their eligible dependants and ensures full adherence to the UN Security Policy, rules and regulations as well as to security-related instructions issued by FAO.
- Contacts/Partnerships:
 - supports the establishment of effective partnerships and collaborations with government, donors, civil society, NGOs, UN, and other international organizations;
 - advocates FAO's policy positions in the relevant national fora, represents FAO in the national media, and implements a proactive communications strategy to raise FAO awareness with the general public;
 - supports UN joint communication efforts and speaking with "one voice".

General Requirements

- Post-graduate qualifications or equivalent professional experience in a field related to the work of the Organization.
- Extensive managerial and professional experience in fields related to the mandate of FAO.
- Demonstrated ability to lead and work effectively with a diverse team of people of different national and cultural backgrounds in an international setting.
- Working knowledge of English or French, and a limited knowledge of the other, or Arabic, Chinese, Spanish or Russian.

Leadership Competencies

Results focus: Takes accountability for the delivery of agreed results in service of FAO's strategic framework;

Leading, engaging and empowering others: Coordinates, directs, facilitates and recognizes team efforts; creates an enabling environment and assists others to realize and develop their potential;

Communication: Encourages and contributes to clear and open communication;

Partnering and Advocating: Promotes ideas and develops partnerships to advance the Organization's work;

Knowledge sharing and continuous improvement: Continually seeks to improve the knowledge, skills and work processes of oneself and others;

Strategic thinking: Makes informed and coherent decisions aligned with broader goals and strategies.

Please note that all candidates should adhere to FAO values of *Commitment to FAO, Respect for all and Integrity and Transparency*.

Remuneration

FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the International Civil Service Commission Web site: <http://icsc.un.org/>.

How to Apply

To apply, visit the iRecruitment Web site at <http://www.fao.org/employment/irecruitment-access/en/> and complete the online application. Only applications received through iRecruitment will be considered.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org